

AST. MANAGER – IMPORT EXPORT & TAX REFUND

A. Company Introduction:

B. Braun Vietnam, a subsidiary of B. Braun Melsungen AG Group - one of the world's leading manufacturers of medical devices and pharmaceutical products and services - now operates one of the largest medical complex in Vietnam and has become a prestigious trademark in Vietnam healthcare market. With more than 1,400 employees nationwide, we develop high quality “made in Vietnam” products, especially our infusion solutions, dialysis solutions and plastic medical instruments have widely been used and appreciated in international and domestic markets. Every service provided by B. Braun Vietnam incorporates the entirety of our knowledge and skills, the company's deep understanding of users' needs and extensive expertise. Our mission is to PROTECT and IMPROVE the health of people around the world. Let's become a part of the B. Braun family and share your expertise.

www.bbraun.com.vn

B. Job function:

1. Import/ Export:

- Manage & control all import/ export activities
- Manage, control & follow up the import – export activities
- Calculate the cost for logistics cost in month/ year to report for management team
- Control & ensure the KPIs - Contact customs/ forwarders/customer to get the strong support from them in import- export
- Control & make the payment of service cost for customers (forwarders, shipping lines....)
- Update the customs laws related to the import- export activities and provide news to related sections.
- Consult the import/export method for Management and other related departments
- Solve directly or support the employee if have the difficult problem happened in working process.

- Lead & coach the employees to improve their skills and to get the best result of team work
- Evaluate periodically the job result of employees
- Do all others works follows directors instructions

Report the job results to Management.

2. Tax refund & Liquidation:

- Manage & control all tax refund & Liquidation activities
- Make & update the tax refund procedure to be suitable with law
- Make the plan of duty refund for exported goods & follow up it
- Update the customs laws related to tax refund activities and provide news to related sections
- Consult the tax refund method for the Director and other related departments
- Work with other sections in the company to control the BOM for export goods
- Follow up the in-out material balance in monthly/ quarterly to repair in time
- Work with customs & other sections in case customs needs check the liquidation report at company office
- Manage, control & follow up the tax refund & Liquidation data
- Coach & Lead the employees to improve the skills related to the tax refund & Liquidation report
- Report the job results to Management

The job function listed is not exhaustive and shall also include any responsibilities as assigned by the Supervisor from time to time.

3. Job requirements:

- Bachelor or Master Degree in Economics/ Supply Chain/ International Trade
- Solving problems quickly to ensure all shipments arrive in time to deliver goods to customers
- Experience SAP is preferable
- Advanced degree in Supply Chain, Logistics, Procurement, Transportation, related field or equivalent experience
- Good communication skill in both Vietnamese & English
- Having knowledge in customs clearance/liquidation

4. Strive for more...

Motivated and competent employees are our most important assets. We are committed to invest in our people, through continuous career development, on-the-job training and professional qualifications. The opportunities are endless at B. Braun, as we are in a continuous growth phase. You can really drive your own career here and are trusted to do a fantastic job.

Whatever role you are in, you are in some way, shape or form contributing to protecting and improving the health of people around the world. Our team love that they genuinely make a difference!”

5. How to apply

Please send your updated CV to: recruitment.vn@bbraun.com

F. For more information, please visit:

 www.bbraun.com.vn

 www.facebook.com/bbraunvn

 www.linkedin.com/in/bbraunvncareer/

Or contact our Hotline: +84 24 3357 1616 (Ext. 1129)

“Candidates are always welcome at B.Braun Vietnam. We are an equal opportunity employer and commit to ensure fairness and transparency during selection process as well as in your development later on with us”.